



1:00 – 2:30 p.m. – in-person meeting

At AAL, 431 Sable Blvd., Aurora

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|-------------|---|
| 1:00 – 1:10 | Call to order and welcome <ul style="list-style-type: none">• Introduction of new Board members• Approval of agenda• Approval of 29 Nov 18 minutes |
| 1:10 – 1:15 | Confirm/select Board positions |
| 1:15 – 1:30 | Tour of school |
| 1:30 – 2:00 | Update on schools <ul style="list-style-type: none">• AAL<ul style="list-style-type: none">○ NWEA○ CDE visit• Coperni 2• Coperni 3<ul style="list-style-type: none">○ Financing○ Construction |
| 2:00 – 2:25 | Approval of Budgets <ul style="list-style-type: none">• AAL, Coperni 2, Coperni 3• Consolidated Budget |
| 2:25 – 2:30 | Resolution for paper testing |
| 2:30 | Adjourn |

January 17, 2019

The Board of Education, Third Future Schools, Meeting Minutes

Location: The Academy of Advanced Learning, Aurora, CO

1:00 The acting President, Ms. Rachel Ngola Trice, called the Board to order. The Third Future Schools network CEO, Mr. Mike Miles, welcomed the new board members, Ms. Kimberly Cawthorn, and Mr. Patrick Mills, and thanked outgoing board member Aljean Tucker for her years of service and dedication. Ms. Tucker offered her continued support as needed.

The proposed agenda for the January 17, 2019 meeting and the November 29, 2018 minutes were both approved by the board.

The next order of business was to nominate and approve board positions. Ms Ngola Trice was forwarded as the permanent board president, and was unanimously agreed upon. Then Ms. Cawthorn was nominated as vice president and Mr. Mills as secretary/treasurer, both were unanimously approved.

1:15 Board members toured the Academy of Advanced learning (AAL), which served to illustrate the model of instruction for Third Future Schools.

1:30 Mr. Miles provided feedback on a recent Northwest Evaluation Association (NWEA) assessment of AAL. NWEA is a non-profit organization that provides academic assessments in all 50 states and 3,400 districts. Also, reviewed and discussed were the CDE/CSSI December site visit and report. The report was generally positive and provided valuable feedback and suggestions on Third Future's governance structure.

1:50 Ms. Cheryl Serrano provided the financial status for the AAL, Monarch Classical School of the Arts (A.K.A, Coperni 2), and Coperni 3.

The assessments and financial reviews generated numerous questions from the board members, especially the two new members.

2:25 Ms. Cawthorn departed for a previous scheduled appointment and asked Ms. Ngola Trice to serve as her proxy for voting on budget approvals and resolutions.

2:35 The appropriations resolution for the AAL, was moved for approval by the board president and seconded by Ms. Tucker, all were in favor.

- 2:45 The appropriations resolution for Coperni 2, was moved for approval by Ms. Tucker and seconded by Ms. Ngola Trice, all were in favor.
- 2:50 The appropriations resolution for Coperni 3, was moved for approval by Ms. Tucker and seconded by Mr. Mills, all were in favor.
- 2:55 The appropriations resolution for the Third Future Schools charter network, was moved for approval by the board president and seconded by Mr. Tucker, all were in favor.
- 3:00 The board approved the changing of the 2018-2019 assessment schedule, opting out of on-line testing in favor of paper testing. Ms. Tucker moved for approval, and seconded by Ms. Ngola Trice, all were in favor.
- 3:05 Meeting adjourned.

4:00 – 5:35 p.m. – Zoom meeting

<https://zoom.us/j/271863188>

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|-------------|---|
| 4:00 – 4:10 | Call to order and welcome <ul style="list-style-type: none">• Approval of agenda• Approval of 17 Jan 19 minutes |
| 4:10 – 4:25 | Audit exemption <ul style="list-style-type: none">• Briefing from Sara Siegrist• Vote on Audit exemption |
| 4:25 – 4:45 | Coperni 3 <ul style="list-style-type: none">• Update on Coperni 3• Building Corps and CSF loan agreement for \$1.5 million• Vote on resolution to enter into a lease agreement with CSDC |
| 4:45 – 5:00 | Board training requirements <ul style="list-style-type: none">• League of Charter Schools Conference• Board Training Modules• https://onlinelearning.enetcolorado.org/user/view.php?id=43521&course=141 |
| 5:00 – 5:25 | CEO's contract <ul style="list-style-type: none">• Vote on minor changes related to performance pay for PERA purposes• Approve performance goals• Vote on CEO contract renewal |
| 5:25 – 5:35 | Next meetings <ul style="list-style-type: none">• Set next three meetings• Summer retreat with the Council |
| 5:35 | Adjourn |

February 21, 2019

The Board of Education, Third Future Schools, Meeting Minutes

Location: Virtual, via Zoom

Board members Rachel Ngola, Patrick Mills, and Kim Sanchez-Cawthorn were present. CEO Mike Miles and finance consultant Sarah Siegrist were also in attendance.

- 4:15 The President, Ms. Rachel Ngola Trice, called the Board to order. The Third Future Schools network CEO, Mr. Mike Miles provided opening remarks regarding the meeting's goals.
- 4:20 The first order of business was to approve the agenda, all approved.
- 4:25 There was a discussion about the Monarch Application for Exemption from audit. The board was concerned that the exemption was based on data compiled during the previous administration and the current board's accountability. The board members now understand the limited risk and liability and voted unanimously to approve.
- 4:40 The TFS CEO, Mr. Miles, provided an update of Coperni 3. The Charter School Development Corporation (CSDC) is buying the Macy's building, and will contract with TFS to lease the facility, with an option to purchase the building. To launch Coperni 3, the Charter School Facility Solution is providing TFS a low interest loan of \$1.5M. The terms and conditions of the loan require TFS to repay approximately \$105,000 per year, except that the first year will be interest only.
- 5:20 After a detailed discussion, the board unanimously voted to approve the terms and conditions of the loan.
- 5:22 The CEO talked about the requirement for the board members to conduct training. All board members committed to accomplish the required training. The Secretary, Mr. Mills, agreed to research the "certification" process.
- 5:35 There was a review and of the CEO's contact and the proposed changes. The contract is a renewal and extension of the CEO's current contract. The President moved to approve the contract, all members voted in favor.
- 5:55 The board reviewed and unanimously approved the CEOs performance evaluation metrics. One of the goals of the CEO and board is to develop performance metrics for the network's school staffs, e.g. principals and teacher.

6:00 The board and CEO agreed to tentative schedule for future board meetings through June 2019. [In-person Board meeting at Coperni 3 on March 21; Zoom meeting April 18; in-person Board meeting at Castle Pines Library May 16]

6:05 The meeting was adjourned.

10:00 – 11:15 a.m. – Zoom meeting

<https://zoom.us/j/336917047>

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|---------------|--|
| 10:00 – 10:10 | Call to order and welcome <ul style="list-style-type: none">• Approval of agenda• Approval of 21 Feb 2019 minutes |
| 10:10 – 10:30 | Board policy review and adoption <ul style="list-style-type: none">• Staff grievances and complaints• Student discipline• Review by Council |
| 10:30 – 10:40 | Approval of Supplemental Budget for Coperni 2 |
| 10:40 – 10:45 | Board training requirements <ul style="list-style-type: none">• Board Training Modules• Board fundamentals |
| 10:45 – 11:10 | Update <ul style="list-style-type: none">• AAL• Coperni 2• Coperni 3<ul style="list-style-type: none">○ Renovation○ Funding○ Enrollment• Satellite?• Personnel |
| 11:10 – 11:15 | June retreat |
| 11:15 | Adjourn |

- 10:08 – 10:10 Call to order and welcome:
Attendees: TFC CEO, Mike Miles, TFC Board President Rachel Ngola, TFC Board Vice President, Kimberly Cawthorn, and TFC Board Secretary, Patrick Mills
- Approval of agenda – Approved
 - Approval of 21 Feb 2019 minutes - Approved
- 10:10 – 10:55 Board policy review and adoption
- TFC Board Policy, Grievances and Complaints:
 - The board moved to table the discussion until the next board meeting 16 May.
 - TFC Board Policy, Student Discipline
 - The board moved to table the discussion until the next board meeting 16 May.
 - Review by Council
 - Changes to policy must be approved by the council.
- 10:55 – 11:10 Approval of Supplemental Budget for Coperni 2
- CDE has agreed to continue to provide funding for the remaining two years of the CDE Grant. Improved accountability procedures are now in place. The funds will provide Chrome Books for students and lap-tops for the teachers.
 - The reading curriculum are Wilson Foundation (K-1) and Wonders (grades 2-5).
 - The supplemental budget was unanimously approved by the board.
- 11:10 – 11:20 Board training requirements
- Board Training Modules
 - Mills will find out how to get credit for the board.
 - Board fundamentals
 - Cawthorn and Mills will attend 26 April at Westminster.
- 11:20 – 11:35 Update
- AAL
 - Although DPS closed 17 April for a reported possible threat, AAL remained open. Of note, neither local law enforcement nor the FBI recommended closure.
 - AAL has 220 newly registered students for the 2019/2020 school year. The return count is estimated to be 80%.

- The building at 431 N. Sable Blvd is nearing capacity. The CEO is working to establish a “satellite” facility under the umbrella of the AAL, with an administrator reporting to the AAL principal and staff. This initiative is in work and will be discussed further in upcoming board meetings.
- Coperni 2
 - The enrollment is slow, estimating 120 students are returning. The goal is 320 students.
- Coperni 3
 - Renovations are ongoing and on-schedule.
 - Funding: the CEO estimates that the New Venture Fund Grant will be approved by the end of April and the Charter Growth School Grant is on-track to approved in the summer.
 - Enrollment is at 140, the goal is to have 200 committed by May. The 2019 enrolment goal is 450 committed students.
- Personnel:
 - A new TFS finance administrator has been hired and will start next week.
 - The AAL principal, Nicky Niewinski, is moving to North Carolina and is not returning to AAL. One of the AAL assistant principals has been offered the position and accepted.
 - Anticipate 10 new AAL staff personnel to begin the 2019/2020 school year.

11:40 – 11:45

June retreat

- Saturday, 15 June, 9:00AM to 1:00PM, in Castle Rock
- The next board meeting is scheduled for 15 May.

11:50

Adjourn

10:30 – 12:00 – in person meeting

Castle Pines Library

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|---------------|---|
| 10:30 – 10:40 | Call to order and welcome <ul style="list-style-type: none">• Approval of agenda• Approval of 18 April 2019 minutes |
| 10:40 – 11:10 | Finance items <ul style="list-style-type: none">• Introduction of Angela Perea• Adoption of engagement letter – John Cutler (auditor)• Approval of CCSP grant managers (Miles and Perea)• Review of FY20 Budgets |
| 11:10 – 11:30 | Board policy review and adoption <ul style="list-style-type: none">• Staff grievances and complaints• Student discipline |
| 11:30 – 11:50 | Update <ul style="list-style-type: none">• AAL• Coperni 2• Coperni 3<ul style="list-style-type: none">○ Renovation○ Funding○ Enrollment• Satellite• Personnel |
| 11:50 – 12:00 | Questions |
| 12:00 | Adjourn |

10:30 – 12:00 – in person meeting

Castle Pines Library

In attendance: Rachel Ngola, TFSs Board President; Mike Miles, TFSs CEO, Angela Perea, TFSs Director of Finance, Kimberly Cawthorn, TFSs Board VP; and Patrick Mills, TFSs Secretary

- 10:30 – 10:40 Call to order and welcome, Rachel Ngola,
- Approval of agenda
 - Motion to approve the 18 April 2019 board minutes, all approved
- 10:40 – 11:30 Finance items
- Introduction of Angela Perea
 - Ms. Perea provided a synopsis of her background
 - Adoption of engagement letter – John Cutler (auditor)
 - The new auditor, John Cutler & Associates, LLC, is more cost effective than the previous firm
 - Motion to approve John Cutler & Associates, LLC, all approved
 - Approval of CCSP grant managers (Miles and Perea)
 - Mr. Miles provided a review of the CCSP budgeting process
 - Motion to approve Ms. Perea as the CCSP grant manager, all approved
 - Review of FY20 Budgets
 - Ms. Perea provided a top-level overview of the TFSs budgets and accounting system
 - The full budget will be reviewed, with a goal to approve during the June off-site/board meeting
- 11:30 – 11:00 Board policy review and adoption
- The board discussed the opportunity to purposefully link TFSs' policy documents to the networks Vision and Mission statements
 - Staff grievances and complaints
 - Motion to approve Staff Grievances and Complaints policies with the change to Ms. Ngola's email address.
 - Student discipline
 - Motion to approve Student Discipline policies with the change to Ms. Ngola's email address.

11:30 – 11:50

TFSs update:

- AAL
 - NWA testing takes place next week
 - APS suggests that TFS would open a 2nd school in Aurora (Coperni 4) within the existing Roca Fuerte facility. Another option discussed is to build an AAL middle school in proximity to the current building.
- Coperni 2
 - Is currently at 160 students
 - The enrollment goal for 2019/2020 school year is 300+
- Coperni 3
 - Renovations and build-out are on track
 - Funding
 - Received a planning grant for \$100K
 - A New Schools Venture Launch grant for is in work for \$300K for over the next three years
 - The enrollment goal for 2019/2020 school year is 300+.
 - There was an in-depth discussion about worst-case enrollment scenarios.
- Personnel
 - Staffing for the AAL and Coperni 2 is nearing 100%
 - Coperni 3 is fully staffed

11:50 – 12:00

There were no questions

12:00

Moved to adjourn

9:00 a.m. to 1:00 p.m. – in person meeting

Philip S. Miller Library, Castle Rock, 100 S. Wilcox St.

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|---------------|---|
| 9:00 – 9:30 | Welcome and introductions <ul style="list-style-type: none">• New members• Getting to know you |
| 9:30 – 10:00 | Our Governance System <ul style="list-style-type: none">• Key aspects of the bylaws• Overview of roles and responsibilities (Keith)• Role of Board and Council• Discussion |
| 10:00 – 10:45 | Vision and Strategic Plan <ul style="list-style-type: none">• Key aspects of a strategic plan (Keith)• Review and discussion of TFS Strategic Plan |
| 10:45 – 11:00 | Break |
| 11:00 – 11:45 | Unified Improvement Plan (Keith) <ul style="list-style-type: none">• School SPF• Review TFS Action Plan |
| 11:45 – 12:30 | Working Lunch <ul style="list-style-type: none">• Update<ul style="list-style-type: none">○ Budgets<ul style="list-style-type: none">▪ Consolidated grants○ AAL<ul style="list-style-type: none">▪ NWEA▪ Enrollment▪ Staff▪ Future plans○ Coperni 2<ul style="list-style-type: none">▪ NWEA▪ Enrollment▪ Staff○ Coperni 3 |

9:00 a.m. to 1:00 p.m. – in person meeting

Philip S. Miller Library, Castle Rock, 100 S. Wilcox St.

TFS Combined Council/Board Meeting

- 9:15 – 9:30 Welcome and introductions by Mike Miles, CEO, TFS
- Board attendees: Rachel Ngola-Trice, President; Patrick Mills, Secretary - Treasurer; Kimberly Sanchez-Cawthorn, Kenyetta Clark, Parent Director, Jennifer Sward-Miller, Parent Director
 - Council attendees: Tammy Clementi, Vice President; Jeani Frickey-Saito, Secretary-Treasurer
 - Getting to know you exercise
- 9:30 – 10:00 Review of TFS Governance System
- Key aspects of the bylaws
 - Overview of roles and responsibilities (Keith Ouweneel)
 - Roles of Board and Council
 - Discussion
- 10:00 – 10:45 Vision and Strategic Plan
- Key aspects of a strategic plan (Keith Ouweneel)
 - Review and discussion of TFS Strategic Plan
- 10:45 – 11:00 Break
- 11:00 – 11:45 Unified Improvement Plan
- Review TFS Action Plan
- 11:45 – 12:30 Working Lunch
- Update
 - Budgets
 - Consolidated
 - Grants
 - AAL
 - NWEA
 - Enrollment
 - Staff
 - Future plans
 - Coperni 2

- NWEA
- Enrollment
- Staff
- Coperni 3
 - Enrollment
 - Staff
 - Renovations

TFS Board of Directors Meeting

- 12:55 – 1:20 Open the TFS Board meeting, in attendance were: Mike Miles, CEO; Rachel Ngola-Trice, President; Patrick Mills, Secretary - Treasurer; Kimberly Sanchez-Cawthorn, Kenyetta Clark, Parent Director, Jennifer Sward-Miller, Parent Director
- Call to order
 - Approval of Agenda
 - Motion to approve the agenda, all were in favor
 - Approval of 15 May meeting minutes
 - Motion to approve the May minutes, all were in favor
 - Approval of Budget revisions,
 - Motion to approve appropriation resolutions (three schools), all were in favor
- 1:20 – 1:45 Executive session to discuss legal matters
- Motion to move to executive session, all were in favor
- 1:45 – 1:50 Reconvene board meeting
- Motion to approve CEO performance evaluation, all were in favor
- 1:50 Motion to nominate Dr. Mary Lindiman to the TFS Board of Directors
- All were in favor
- 1:55 Meeting adjourns

1:00 to 2:30 p.m. – in person meeting

Coperni 3 – 755 Citadel Dr. West, Colorado Springs

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|-------------|--|
| 1:00 – 1:15 | Welcome and introductions <ul style="list-style-type: none">• Tour of School• Approval of agenda and June 15 minutes |
| 1:15 – 1:30 | Update on the schools <ul style="list-style-type: none">• Enrollment• Budget• Personnel• Facilities• Instruction |
| 1:30 – 1:45 | Annual Performance Review <ul style="list-style-type: none">• Financial information |
| 1:45 – 1:55 | TFS Action Plan <ul style="list-style-type: none">• NWEA initial results• Action Plan |
| 1:55 – 2:10 | Draft policies – first reading |
| 2:10 – 2:20 | CEO Contract <ul style="list-style-type: none">• Base salary increase (3% per contract)• CEO performance metrics |
| 2:20 – 2:30 | Other items <ul style="list-style-type: none">• Colorado Succeeds Prize• Set dates for next three Board meetings |

1:00 to 2:30 p.m. – in person meeting

Coperni 3 – 755 Citadel Dr. West, Colorado Springs

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|-------------|---|
| 1:00 – 1:50 | Welcome and introductions <ul style="list-style-type: none">• Tour of School |
| 1:50 – 2:00 | Meeting called to order <ul style="list-style-type: none">• Move to approve the August agenda and June 15th meeting minutes, all were in favor |
| 2:00 | Schools update <ul style="list-style-type: none">• Enrollment (ALL=740, C2=203, C3~240)• Budget:<ul style="list-style-type: none">○ Breakeven for C3 enrolment is 250, for C2 it is not anticipated that breakeven will occur for the 2019/2020 school year. TFS is anticipating the need to loan C2 \$300K if enrollment is below 215. The Academy of Advanced Learning is self-sustaining.• Personnel:<ul style="list-style-type: none">○ The C3 principal was removed for cause and a requisition will be opened in the near future. Ms. Stephanie Bradshaw is the interim principal.• Instruction, all three schools are working toward proficient |
| 1:30 – 2:20 | Annual Performance Review <ul style="list-style-type: none">• Regarding financial information, there is reasonable expectation that all deficiencies will be rectified prior to the next Annual Performance Review. |
| 2:25 – 2:45 | TFS Action Plan <ul style="list-style-type: none">• Reviewed the initial NWEA results |
| 2:50 – 2:55 | Draft Policies <ul style="list-style-type: none">○ Board members are encouraged to conduct a first reading prior to the September meeting |
| 2:55 – 3:20 | CEO Contract <ul style="list-style-type: none">• Base salary increase (3% per contract) |

- Move to approve the CEO's base salary of 3% and other minor adjustments to the contract, the board unanimously voted to approve
- Reviewed the CEOs performance metrics
 - Motion to approve the CEO performance evaluation metrics as modified, the board voted unanimously to approve

3:20 – 3:30

Other items

- Board members are invited to Colorado Succeeds Prize, 19 September
- The dates and times for the next three Board meetings:
 - 1:00 PM, 19 September (Zoom)
 - 1:00 PM, 17 October (Zoom)
 - 1:00, 21 November at AAL

3:30

Meeting adjourned.

1:00 to 2:05 p.m. – Zoom meeting

Zoom link: <https://zoom.us/j/868610647>

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|-------------|--|
| 1:00 – 1:10 | Welcome <ul style="list-style-type: none">• Approval of agenda• Approval of Aug 22 agenda |
| 1:10 – 1:25 | Update on the schools <ul style="list-style-type: none">• Enrollment• Budget• Personnel• Facilities• Instruction |
| 1:25 – 1:30 | Initial achievement data |
| 1:30 – 2:00 | Draft policies – second reading and discussion |
| 2:00 – 2:05 | Other items <ul style="list-style-type: none">• Colorado Succeeds Prize• Next Board Meeting |

- 1:10 – 1:15 Welcome
- Motion to approve the meeting's agenda, all approved.
 - Motion to approve the Aug 22 meeting minutes, all approved.
- 1:15 – 1:25 Update on the schools
- Enrollment (AAL-755, C2-201, C3-235)
 - Budget:
 - Budget shortfalls for TFS are projected to approximately \$500K (\$300K at C2 and \$200K at C3)
 - This year, C2 and C3 will borrow from AAL
 - Personnel
 - Staff has stabilized at all three schools
 - The Network is considering hiring an executive director of schools, Zach Cradock is a strong candidate.
 - Facilities
 - C3 is nearing completion of punch list items. TFS had to fund fire systems on the first floor of C3, which is not occupied by the school.
 - Additional HVAC capability is being installed at AAL to account for the additional student throughput.
 - Instruction
 - CEO assesses the overall instruction as low-proficient (S2)
- 1:25 – 1:30 Initial achievement data
- NWEA and DIBELS data was reviewed, there was some concern and discussion regarding the percentage of students at AAL who scored Below Benchmark.
- 1:30 – 2:00 Draft policies – second reading and discussion
- The CEO will forward to the board members the TFS Strategic Plan and Action Plan.
 - Motion to approve the presented (15) board policies, all approved.
- 2:00 – 2:05 Other items
- Colorado Succeeds Prize
 - Next Board Meeting, October 17th, it will be an online Zoom meeting.
- 2:00 – 2:05 The CEO provided and update on the possibility of expanding TFS Network to Texas
- 2:00 PM TFS board meeting adjourned

1:00 to 2:00 p.m. – Zoom meeting

Zoom link: <https://zoom.us/j/547448170>

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|-------------|---|
| 1:00 – 1:10 | Welcome <ul style="list-style-type: none">• Approval of agenda• Approval of 19 Sep minutes |
| 1:10 – 1:45 | Update on the schools <ul style="list-style-type: none">• Enrollment• Budget<ul style="list-style-type: none">○ Assurances○ Finance Committee• Personnel• Facilities• Instruction<ul style="list-style-type: none">○ SuperBowl Ready• Communications plan |
| 1:45 – 2:00 | Other items <ul style="list-style-type: none">• Colorado Succeeds Prize• Expansion into Texas• Newspaper article• Council meeting on Friday• Electing another Board member• Next Board Meetings |

**1:00 to 2:00 p.m. – Zoom meeting Zoom link:
<https://zoom.us/j/547448170>**

- 1:00 – 1:10 Welcome
- Approval of agenda
 - Approval of 19 Sep minutes
- 1:10 – 2:15 Update on the schools
- Enrollment:
 - AAL is at 755, at maximum capacity
 - Based on the October count, C2 is at 197, below the goal of 210. If enrollment remains at or below 197 the school is not sustainable.
 - Based on the October count, C3 is at 222, this is below goal and not sustainable.
 - Discussion: An depth board discussion ensued regarding differing scenarios to enable sustainment of C2 and C3 through 2021, including consolidation. Viability depends on increasing enrolment in Colorado Springs (C2 and C3).
 - Budget
 - Assurances: AAL Did not meet TABOR statutory requirements, which is a reserve 3% of funds received from the state. The TABOR reserve was met at C2. TABOR statutory requirement do not apply to C3 for the 2019/2020 school year.
 - Finance Committee: A motion to approve a establish Standing Finance Committee chaired by the board President, all voted in favor to approve.
 - Personnel:
 - Zach Cradock has been hired as the Director of Schools. There have been several teachers depart, replacements are in work, there are no significant issues.
 - Facilities:
 - Renovations for C2 and C3 are complete. Renovations are in work at AAL.
 - Instruction
 - SuperBowl Ready, measured by specific criteria, C2 has the CEO's highest assessment rating, C3 and AAL are progressing toward the highest assessment.

- Communications Plan: The C3 team is considering running bus routes to improve enrolment. A detailed communications plan is in work, to include print and broadcast news and editorials.

2:15- 2:25

Other items

- Colorado Succeeds Prize – Congratulations
- Expansion into Texas, a delegation from Aldine TX will arrive 6 November
- Newspaper article and/or an Opinion/Editorial piece are being considered – there are risks
- Council meeting is scheduled for Friday, 19 October at C3
- Next Board Meetings, will be at AAL at 1:00 PM on November 21

1:00 to 2:15 p.m. – In-person Meeting

Academy of Advanced Learning (431 Sable Blvd., Aurora)

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|-------------|---|
| 1:00 – 1:10 | Welcome <ul style="list-style-type: none">• Approval of agenda• Approval of 17 Oct minutes |
| 1:10 – 1:30 | Approval of revisions to financial policies <ul style="list-style-type: none">• Angela and Mike to review changes for the Board• Board vote |
| 1:30 – 1:40 | Discussion of charter renewal <ul style="list-style-type: none">• APS Board review on 7 January; vote on 21 January |
| 1:40 – 1:50 | Discussion of possible new building |
| 1:50 – 2:05 | Update on the schools <ul style="list-style-type: none">• Budget and Finances• Personnel• Facilities• Instruction<ul style="list-style-type: none">○ SuperBowl Ready• Communications plan |
| 2:05 – 2:15 | Other items <ul style="list-style-type: none">• Coperni 2 – Improvement Plan – Public Hearing (19 Dec)• Next Board meeting<ul style="list-style-type: none">○ December 19○ At Coperni 2?• Adjourn |

21 Nov 2019

1:00 to 2:00 p.m. – In-person Meeting Academy of Advanced Learning (431 Sable Blvd. Aurora, CO)

- 1:00 – 1:10 Welcome comments from the CEO, Mike Miles. In attendance were; Board President Rachel Trice, Ms. Clark, Ms. Cawthorn, the TFS Director of Finance, Ms. Angela Perea, the TFS Director of Schools, Zack Craddock and the Board Secretary, Dr. Patrick Mills, who attended via Zoom.
- Approved of proposed meeting agenda.
 - Approval of the 17 October meeting minutes, the president moved to approve and the secretary seconded the motion.
- 1:00 – 1:30 Approval of revisions to financial policies
- Ms. Perea and Mr. Miles reviewed policy revisions for the Board.
 - The President motioned to approve the financial policies as amended, all approved.
- 1:30 – 1:40 Discussion of charter renewal
- APS Board will review the AAL Charter on 7 January, followed by a vote to renew on 21 January
- 1:40 – 1:50 There was a brief discussion on the possibility of new AAL building.
- 1:50 – 2:05 Update on the schools
- Suspensions: AAL law suit was dropped, the parents withdrew their student.
 - Budget and Finances, there is a need to increase the 2020/2021 enrollment at C2 and C3
 - Personnel: A requisition will be posted for the C3 principal's position.
 - Facilities
 - Instruction
 - C2 instruction is currently assessed by the CEO as SuperBowl Ready
 - Communications Plan: There was a discussion about the pros and cons of an Op/Ed piece in the Gazette, more to follow.
- 2:05 – 2:15 Other items
- Coperni 2 – Improvement Plan – Public Hearing (19 Dec)
 - Next Board meeting, 1:00 PM, December 18, at Coperni 2
 - Adjourn

- Enrollment
- Staff
- Renovations

TFS Board meeting

12:30 – 1:00

Board meeting

- Call to order
- Approval of Agenda
- Approval of 15 May meeting minutes
- Approval of Budget revisions
- Executive session to discuss CEO evaluation

1:00 to 2:15 p.m. – In-person Meeting

Coperni 2 (525 E. Costilla, Colorado Springs)

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|-------------|---|
| 1:00 – 1:10 | Welcome <ul style="list-style-type: none">• Approval of agenda• Approval of 21 November minutes |
| 1:10 – 1:30 | C2 public hearing for Unified Improvement Plan <ul style="list-style-type: none">• Review of C2 Action Plan• Review of C2 UIP• Review of C2 mid-year review• Board vote to approve C2 UIP |
| 1:30 – 1:40 | Discussion of AAL and Coperni 3 Action Plans |
| 1:40 – 1:50 | DIBELS data review |
| 1:50 – 2:10 | Update on the schools <ul style="list-style-type: none">• Budget and Finances• Personnel• Facilities• Instruction<ul style="list-style-type: none">○ SuperBowl Ready• Communications plan |
| 2:10 – 2:15 | Other items <ul style="list-style-type: none">• Next Board meeting• Adjourn |

1:00 to 2:15 p.m. – In-person Meeting Coperni 2 (525 E. Costilla, Colorado Springs)

- 1:15 – 1:30
- Welcome
- Attended in person, CEO, Mike Miles; Director of Schools, Zack Cradock; Ms. Sword-Miller; Board Secretary, Patrick Mills; and the TFS Director of Finance, Angela Parea. Attended via Zoom, Kim Cawthorn; and Kenyetta Creach.
 - Move to approve the Agenda, all agreed
 - Move to approve the 21 November meeting minutes with revisions, all approved
- 1:30– 1:50
- C2 public hearing for Unified Improvement Plan**
- Preliminary data indicates that C2 may move from Turn-around to Performance. If so, there was discussion about inviting the local press to cover the progress.
 - For the UIP NWEA and CMAS growth data are used, the NWEA is a nationally normalized assessment and may be a differentiator between TFS and other public schools.
 - There was an in-depth discussion regarding TFS’s well defined instructional process; specifically, daily observations and mentoring, monthly Spot observation, and Mid-year reviews. The instructional expectations are integrated into teacher evaluations.
 - Reviewed of C2 Action Plan
 - Reviewed of C2 UIP
 - Reviewed of C2 mid-year review
 - Move to approve the C2 UIP, all agreed.
- 1:50 – 2:00
- Discussion of AAL and Coperni 3 Action Plans. The TFS network utilizes its own signals, which are generally more stringent than CDE/CSI.
- 2:00 – 2:05
- DIBELS data review
- 2:05 – 2:25
- Update on the schools
- Budget and Finances: Enrollment budget assumptions have not been met at C2 or C3. The 2020/2021 enrollment campaign kicks-off in January. Based upon growth data, there is cautious optimism among

the staff that C2 and C3 will meet, and possibly exceed enrollment goals.

- Personnel: A principal has been hired for C3.
- Facilities: No major issues. C3 has had an unexpected window implosion and some manageable roof leads.
- Communications plan:
 - Dr. Lindimore asked about a Marketing plan, the CEO will send the 2020 plan to the board. The plan precisely targets potential families. It was noted by Ms. Sword-Miller that proactive parental engagement can positively influence enrollment.

2: 25– 2:30

Other items

- Next Board meetings are tentatively scheduled for:
 - 23 Jan, 1:00 PM via Zoom
 - 20 Feb 1:30 PM in Castle Rock
 - 19 Mar 1:00 PM via Zoom
- Move to Adjourn, all agreed.