

Third Future Schools- Texas
Notice of Board Meeting and Agenda
March 25, 2020
10:30 AM

A meeting of the Board of Directors of Third Future Schools- Texas will be held March 25, 2020, by videoconference, at <https://zoom.us/j/247394799>.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

- I. Call to Order
- II. Consent Agenda
 - A. Consider Board approval for minutes of the meeting held 3/23/20
- III. Public Comments

Please use the [google form](#) (linked) to sign up to speak during public comments.
We will call you for public comment.
Deadline: 10:30 a.m. Wednesday, March 25 2020
- IV. Deliberation and possible action to approve contract with Midland Independent School District to operate Sam Houston Collegiate Preparatory Academy
- V. Board members sign conflict of interest assurances
- VI. Adjournment

Third Future Schools- Texas
Virtual Meeting of Board of Directors
March 23, 2020
10:00 AM CT

Board members present: Dorothy Reyes, Michael Williams, Conrad Coleman

- I. Welcome and introductions
 - A. Mike Miles calls the meeting to order at 10:00 AM
 - B. Empower team (Carey Davis, Seth Rau, Alyssa Morton) introduced
 - C. Third Future (Zach Craddock and Mike Miles) introduced
 - D. TFS Texas Board Members (Conrad Coleman, Dorothy Reyes, Michael Williams) introduced
 - E. Mike Miles provides update: Contract has been negotiated, MISD board will vote on at board meeting, if approved will be meeting 3/25 at 10:30
- II. Elect officers (president, vice president and secretary/treasurer)
 - A. Board members self-nominate for officer positions
 1. President: Conrad Coleman
 2. Vice president: Michael Williams
 3. Secretary/treasurer: Dorothy Reyes
 - B. Michael Williams motions to approve the slate
 - C. Dorothy Reyes seconds to approve the slate
 - D. Conrad Coleman, Michael Williams and Dorothy Reyes vote to approve the slate
 - E. The motion passes and the slate is approved
- III. Adopt bylaws
 - A. Mike Miles provides an overview of the bylaws
 - B. Michael Williams motions to adopt bylaws
 - C. Conrad Coleman seconds the motion
 - D. There is no discussion
 - E. Conrad Coleman, Michael Williams and Dorothy Reyes vote to adopt the bylaws
 - F. The motion passes and the bylaws are approved
- IV. Approve letter of engagement with Martin Consulting Group for legal representation
 - A. Dorothy Reyes motions to approve the letter of engagement
 - B. Michael Williams seconds the motion
 - C. There is no discussion
 - D. Conrad Coleman, Michael Williams and Dorothy Reyes vote to approve the letter of engagement
 - E. The motion passes and the letter of engagement is approved
- V. Conrad Colemand adjourned the meeting at 10:41 AM



TFS-TX Board Meeting Notice of Meeting and Agenda – 15 April 20

10:30 to 11:00 a.m. CT – Zoom Meeting

Join URL: <https://zoom.us/j/308588751>

A meeting of the Board of Directors of Third Future Schools- Texas will be held April 15, 2020, by videoconference, at <https://zoom.us/j/308588751>.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Third Future Schools-Texas Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

| | |
|---------------|---|
| 10:30 – 10:40 | Welcome and update <ul style="list-style-type: none">• Approval of agenda• Approval of March 25 Board meeting minutes <p>Move into Executive Session to discuss employment decision.</p> |
| 10:40 – 10:55 | Executive session Move out of Executive Session |
| 10:55 – 11:00 | Adjourn |

TFS-TX Board Meeting Minutes

15 April 20

10:30 a.m. CT – Virtual Meeting

Board members present: Conrad Coleman and Michael Williams

Board members absent: Dorothy Reyes

- I. Call to Order
 - a. Conrad Coleman calls the meeting to order at 10:35 a.m.
- II. Establishment of Quorum
- III. Welcome and Update
 - a. Third Future Schools CEO, Mike Miles, provides an update to board members on staff hiring and summer school at Sam Houston
- IV. Approval of 3/25/20 Meeting Minutes
 - a. Michael Williams motions to approve minutes from 3/25 meeting. Conrad Coleman seconds.
 - b. Michael Williams and Conrad Coleman vote to approve 3/25 meeting minutes.
 - c. The motion passes and 3/25 meeting minutes are approved.
- V. EXECUTIVE SESSION – The Board convenes in Closed Session as Authorized by the Texas Government Code, Chapter 551 for purposes permitted by Texas Government Code §551.101-103, 551.071 through 1.084
 - a. 551.074 Personnel – Executive Director
- VI. Deliberation and Possible Action on Executive Director Contract
 - a. The board returns from executive session
 - b. Michael Williams motions to approve the contract to hire Zach Craddock as Executive Director of Third Future Schools- Texas. Conrad Coleman seconds the motion.
 - c. Conrad Coleman and Michael Williams vote to approve the contract to hire Zach Craddock as Third Future Schools- Texas Executive Director.
 - d. The motion passes and the contract is approved.
- VII. Adjournment
 - a. Conrad Coleman adjourns the meeting at 10:50 a.m.

Third Future Schools – Texas

Notice of Board Meeting and Agenda

June 10, 2020
11:00 AM (CT)

Under authority given by the Governor of Texas, this meeting is being held by videoconference. Citizens may view and listen to the open session portion of the meeting online at the following address: <https://zoom.us/j/91230799457>. Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>.

Requests must be submitted by 10:30 a.m., June 10, 2020. Please include your name, address, phone number and the open session subject or agenda item(s) you wish to address. You will be called at the phone number you provide and permitted to address the board. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

- I. Call to Order
- II. Public Comments
Please use the google form (<https://tinyurl.com/tfs-texas>) to sign up to speak during public comments. We will call you for a public comment. Deadline: 10:30 a.m. Wednesday, June 10 2020.
- III. Consent Agenda
 - A. Approval of minutes for the meeting held April 15, 2020
- IV. Informational Items
 - A. Sam Houston Collegiate Preparatory Updates: staffing, student enrollment, and building readiness
 - B. Board training requirements
 - C. Future Board members
- V. Consideration and possible action to approve conflict of interest policy
- VI. Adjournment

Third Future Schools – Texas

Board Meeting Minutes

Virtual Meeting

June 10, 2020

11:00 AM (CT)

I. Call to Order

- A. Mr. Coleman called meeting to order at 10:02

II. Public Comments

Please use the google form (<https://tinyurl.com/tfs-texas>) to sign up to speak during public comments. We will call you for a public comment. Deadline: 10:30 a.m. Wednesday, June 10 2020.

- A. No requests for public comment

III. Consent Agenda

- A. Approval of minutes for the meeting held April 15, 2020
 - 1. Motion by Coleman, second by Reyes, all approve

IV. Informational Items

- A. Sam Houston Collegiate Preparatory Updates: staffing, student enrollment, and building readiness
 - 1. Craddock and Thurston provided updates on all areas. Mr. Miles provided overview of why our model will work. Question on food distribution and how that will work
- B. Board training requirements
 - 1. Mr. Miles provided information on required TEA board trainings including dates/times and how to access the online training
- C. Future Board members
 - 1. Mr. Miles asked board about openness to adding future board members, with five being the goal. A possible candidate has been identified that serves in the Midland Community. Mr. Miles provided resume on the candidate. Board has elected to wait until we have two future candidates so that there is an odd number of board members.

V. Approval of Ad HOC Meetings

- A. Motion by Reyes, second Williams, all approve

- VI. Consideration and possible action to approve conflict of interest policy
 - A. Motion by Williams, second by Reyes, all approve

- VII. Adjournment

- A. Motion by Coleman, second by Reyes, all approve. Adjourned at 10:36

Board Members Present: Dorothy Reyes, Conrad Coleman, Michael Williams

Others Present: Mike Miles, Zach Craddock, Brandon Thurston, Carey Davis, Melissa Ware, Tori Vasquez, Alyssa Morton

Third Future Schools- Texas
Notice of Board Meeting and Agenda
August 12, 2020
11:00 AM

A virtual meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, August 12 2020, beginning at 11:00 AM via Zoom. Members of the public can either watch on Zoom at (<https://zoom.us/j/93359165095?pwd=cmITZks5RmlZR3FrS3NsdHN3YkRrQT09>) or with a limited in person audience at Sam Houston Collegiate Preparatory Elementary, 2000 West Louisiana Avenue, Midland, TX 79701. Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

- I. Call to Order
- II. Public Comments
- III. Consent Agenda
 - A. Approval of minutes for the meeting held June 10, 2020
- IV. Informational Items
 - A. Introduction of Third Future and Sam Houston Staff
 - B. Sam Houston Collegiate Preparatory Updates: Fall 2020 School Year Beginning
 - C. Fort Worth ISD Call for Great Schools
- V. Discussion Items
 - A. Board member recommendation process
- VI. Consideration and possible action regarding authorization of Executive Director to submit an asynchronous learning plan to TEA
- VII. Consideration and possible action to approve revised Policies and Regulations:
 - A. DB -- Financial Planning and Budget
 - B. DFE -- Cash Handling
 - C. DFEE -- Prepaid Debit Card
 - D. DIE -- Audits/Financial Monitoring
 - E. DJ -- Procurement
 - F. DJA -- Authorized Signature and Purchasing

VIII. Adjournment

Third Future Schools- Texas
Notice of Board Meeting and Agenda
August 12, 2020
11:00 AM

A virtual meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, August 12 2020, beginning at 11:00 AM via Zoom. Members of the public can either watch on Zoom at (<https://zoom.us/j/93359165095?pwd=cmITZks5RmlZR3FrS3NsdHN3YkRrQT09>) or with a limited in person audience at Sam Houston Collegiate Preparatory Elementary, 2000 West Louisiana Avenue, Midland, TX 79701. Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Attendance: Michael Williams, Dorothy Reyes, Conrad Coleman, Mike Miles, Zach Craddock, Michele Moore, Brandon Thurston, Seth Rau, Alyssa Morton, Carey Davis, Tori Vasquez, Elise Kail, Mechelle Jones

- I. Call to Order
 - A. Called to order at 11:02
- II. Public Comments
 - A. There was not any requests for public comment as of 10:30 Central Time
- III. Consent Agenda
 - A. Approval of minutes for the meeting held June 10, 2020
 - B. Motion by Williams
 - C. 2nd by Coleman
 - D. Approved by all
- IV. Informational Items
 - A. Introduction of Third Future and Sam Houston Staff
 1. Mr. Miles introduced Mrs. Michele Moore as new Executive Director in Third Future Schools.
 - B. Sam Houston Collegiate Preparatory Updates: Fall 2020 School Year Beginning
 1. Mr. Miles provided update of the summer work that was completed in order to get SHCPE operational. This included logistics, but most

importantly good instruction. Dr. Thurston provided update on the first six days and the instructional coaching his team is providing the staff. Mr. Miles updated the board on our health and safety guidelines and the importance of opening schools safely in the TFS Network. Currently 315 students in attendance. 244 students on-campus and the rest online. Dr. Thurston updated the board on what Midland ISD is doing instructionally- 4 weeks of virtual learning and then they will reassess current safety issues. Mr. Miles informed the board that we did not receive the School Action Fund Grant due to a mistake by Midland ISD submitting it to TEA in completion.

C. Fort Worth ISD Call for Great Schools

1. Mr. Miles informed the board on TFS' intent to apply for consideration of a partnership award and submit our formal application this month. Mrs. Moore provided a brief overview of the application process with Fort Worth ISD.

V. Discussion Items

A. Board member recommendation process

1. Mr. Miles led a discussion on adding board members and what a possible process might look like. Open discussion took place on possible board candidates that might be interested. Recommendation to hold a special meeting in September to have the board vote on adding two additional board members.

VI. Consideration and possible action regarding authorization of Executive Director to submit an asynchronous learning plan to TEA

- A. Motion by Williams
- B. 2nd by Reyes
- C. All approve

VII. Consideration and possible action to approve revised Policies and Regulations:

- A. DB -- Financial Planning and Budget
- B. DFE -- Cash Handling
- C. DFEE -- Prepaid Debit Card
- D. DIE -- Audits/Financial Monitoring
- E. DJ -- Procurement
- F. DJA -- Authorized Signature and Purchasing

1. Board agreed to table a vote until September meeting
- VIII. Adjournment
- A. Meeting adjourned at 11:36

Third Future Schools – Texas
Notice of Board Meeting and Agenda
September 23, 2020
11:00 a.m. CT

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, September 23, 2020, beginning at 11:00 A.M. CT by videoconference at

<https://zoom.us/j/93650244956>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>.

- I. Call to Order
- II. Public Comments
- III. Consent Agenda
 - A. Approval of minutes for the meeting held August 12, 2020
- IV. Informational Items
 - A. Sam Houston Enrollment and Staffing Updates
 - B. Fort Worth ISD Call for Great Schools Update
- V. Discussion Items
 - A. Potential new board members
- VI. Consideration and possible action to add new board members
- VII. Consideration and possible action to approve revised Policies and Regulations:
 - A. DB -- Financial Planning and Budget
 - B. DFE -- Cash Handling
 - C. DFEE -- Prepaid Debit Card
 - D. DIE -- Audits/Financial Monitoring
 - E. DJ -- Procurement
 - F. DJA – Authorized Signature and Purchasing
- VIII. Adjournment

Third Future Schools – Texas
Notice of Board Meeting and Agenda
October 14, 2020
11:00 a.m. CT

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, October 14, 2020, beginning at 11:00 A.M. CT by videoconference at

<https://zoom.us/j/92573471261>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. All requests must be submitted by 10:00 A.M. CT.

- I. Call to Order
- II. Public Comments
- III. Consent Agenda
 - A. Approval of minutes for the meeting held September 23, 2020
- IV. Informational Items
 - A. Sam Houston Enrollment and Staffing Updates
 - B. Sam Houston BOY achievement data
 - C. Progress on Sam Houston Action Plan
 - D. Proposed Board Reporting Calendar
- V. Discussion Items
 - A. Candidates for Board membership
- VI. Consideration and possible action to recommend new board members
- VII. Consideration and possible action to approve Executive Director performance goals
- VIII. Adjournment

Third Future Schools – Texas
Notice of Board Meeting and Agenda
November 12, 2020
11:00 a.m. CT

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Thursday, November 12, 2020, beginning at 11:00 A.M. CT by videoconference at

<https://zoom.us/j/99804840359>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. Requests must be received at least one hour prior to the meeting.

- I. Call to Order
- II. Public Comments
- III. Consent Agenda
 - A. Approval of minutes for the meeting held October 14, 2020
- IV. Informational Items
- V. Discussion Items
 - A. Candidates for Board membership
- VI. Consideration and possible action to recommend new board members
- VII. Adjournment

Third Future Schools – Texas

Meeting Minutes
November 12, 2020
11:00 a.m. CT

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Thursday, November 12, 2020, beginning at 11:00 A.M. CT by videoconference at

<https://zoom.us/j/99804840359>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. Requests must be received at least one hour prior to the meeting.

Attendance: Mr. Conrad Coleman, Mr. Michael Williams, Ms. Dorothy Reyes, Carey Davis, Michele Moore, Dr. Brandon Thurston, Mike Miles, Mechelle Jones, Martina Van Norden, Sarah Arrambide, Dr. Elise Kail, Zach Craddock

- I. Call to Order
 - A. Meeting called to order at 11:04 AM
- II. Public Comments
 - A. No members of the public requested to speak
- III. Consent Agenda
 - A. Approval of minutes for the meeting held October 14, 2020
 1. Motion by Reyes, 2nd by Williams, all approved
- IV. Informational Items
 - A. Mr. Miles briefed the board on recent updates. This included the recent 1882 application to Ector County ISD, notification that TFS-TX received the School Action Fund Grant (750,000), contract tracing protocols, discussion on classroom model.
- V. Discussion Items
 - A. Candidates for Board membership

1. Mr. Miles provided a brief introduction of the candidates for possible board membership. Sarah Arrambide and Martina Van Norden introduced themselves to the board/audience.

VI. Consideration and possible action to recommend new board members

- A. Motion by Williams to approve new board members, 2nd by Reyes, all approved

VII. Adjournment

- A. Meeting adjourned at 11:25

Third Future Schools – Texas
Notice of Board Meeting and Agenda
December 9, 2020
11:00 a.m. CT

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, December 3, 2020, beginning at 11:00 A.M. CT by videoconference at

<https://zoom.us/j/91949908434>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. Requests must be received at least one hour prior to the meeting.

- I. Call to Order
- II. Public Comments
- III. Consent Agenda
 - A. Approval of minutes for the meeting held November 12, 2020
- IV. Informational Items
 - A. Grants
 - B. Fort Worth and Ector County applications
 - C. Sam Houston progress
 - D. Teacher Incentive Allotment
 - E. Other updates
- V. Executive session
 - A. Executive Director formative evaluation
- VI. Adjournment

Third Future Schools – Texas

Notice of Board Minutes

December 9, 2020

11:00 a.m. CT

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, December 3, 2020, beginning at 11:00 A.M. CT by videoconference at

<https://zoom.us/j/91949908434>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. Requests must be received at least one hour prior to the meeting.

Attendance: Mr. Conrad Coleman, Ms. Dorothy Reyes, Ms. Sarah Arrambide, Ms. Martina Van Norden, Mr. Michael Williams, Michele Moore, Mike Miles, Carey Davis, Pam Stoutenburgh, Dr. Brandon Thurston, Zach Craddock

- I. Call to Order
 - A. Meeting called to order at 11:02
- II. Public Comments
 - A. No requests for public comment were submitted
- III. Consent Agenda
 - A. Approval of minutes for the meeting held November 12, 2020
 1. Motion to alter agenda moved by Williams, second Reyes
 - a) TIP/CIP approval required by the board prior to December deadline
 2. Motion to approve adjusted consent agenda by Williams, second by Reyes, all approve
- IV. Informational Items
 - A. Grants
 1. Mr. Miles briefed the board on spending on the Replication and School Action Fund Grants from TEA. Specific spending timelines require a quick turnaround and Midland ISD is working well with TFS-Texas

- B. Fort Worth and Ector County applications
 - 1. Ector County capacity interview is scheduled for Friday, December 11, 2020. Interview is to focus on Bonham Middle School and TFS-TX is one of three candidates selected in this round
- C. Sam Houston progress
 - 1. Dr. Thurston updated the board on school progress and impact that COVID-19 has had on student/staff quarantines. Most important instructional area of focus is K-1 reading at this point in time. Messaging begins to families that Sam Houston will expand to 6th grade for the 21-22 school year
- D. Teacher Incentive Allotment
 - 1. Mr. Miles discussed and updated the board on the Teacher Incentive Allotment and TFS-TX desire to apply for this grant through TEA. Full briefing to occur at a later date
- E. Other updates
 - 1. Mr. Miles provided information to the board on upcoming policy language regarding COVID-19 vaccinations for Network staff. More information will be provided at a later date once a draft policy is created and presented to the board for possible consideration
- V. Executive session-motion made by Reyes, second by Coleman, all approve at 11:36
 - A. Executive Director formative evaluation
 - 1. Mr. Miles led discussion on the evaluation of the Executive Director
 - 2. Board left Executive Session at 11:48
- VI. Adjournment-motion by Reyes, second by Arrambide, all approve, meeting adjourned at 11:49