

TFS-CO Board 2022-2023 Reporting Schedule

revised 22 June 2022

The TFS Board of Directors meet bimonthly and usually on the **third Thursday of the month at 1:00 p.m.** The meeting schedule below is tentative. The Board sets specific dates and times for their meetings quarterly. At least one of the meetings in a quarter is an “in person” meeting. The others may be done via videoconference (using “Zoom”). Check the posted meeting agenda for the time and place for the in-person meetings or for the Zoom link for the video-conference meeting.

Date	Type
July	No meeting
18 August	Zoom
September	No meeting
20 October	In-person
17 November	Zoom
December	No meeting
19 January 2023	Zoom
February	No meeting
16 March	In-person
20 April	Zoom
May	No meeting
15 June	Zoom

1:00 p.m. to 2:30 p.m. MT – Zoom Meeting

<https://us06web.zoom.us/j/83332163520>

This Board meeting will be held via Zoom. The public is welcome to view the meeting live by joining the Zoom meeting (link included above). The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

TFS-CO Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order	Other	1 min.
II. Public Comments	Synergy and Teamwork	2 min. each up to 30 min.
III. Consent Agenda a. Approval of agenda b. Approval of minutes for 23 June 2022	Systems and Processes	1 min.
IV. Beginning of school (school leadership, enrollment, staffing, general operations) a. AAL b. C2 c. C3	Instruction and operations	10 min.
V. Network Action Plan review (key improvements for the 2022-2023 school year)	Instruction and operations	5 min.
VI. Update on student assessments	Performance outcomes	5 min.
VII. Finance a. Update on budget	Finance	10 min.
VIII. Senior school leaders' evaluation	School Leadership	10 min.
IX. TFS Strategic Vision and the Coperni Project a. Organization chart b. Expansion c. Coperni Project	Vision and Strategy	15 min.
X. Board vacancy	Governance	5 min.

XI. TFS-CO Board reporting schedule for 2022-2023 school year; next meeting 20 October, in person	Governance	3 min.
XII. Adjourn	Other	1 min.



TFS-CO Board Meeting Minutes – 18 August 2022

1:00 p.m. to 2:30 p.m. MT – Zoom Meeting

<https://us06web.zoom.us/j/83332163520>

This Board meeting will be held via Zoom. The public is welcome to view the meeting live by joining the Zoom meeting (link included above). The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

Attendance: Jenn Sward-Miller, Pat Mills, Rachel Trice, Dr. Shirley Miles, Sandi Massey, Rafeal Botello, Rick Freehling, Dr. Ena Meyers, Michele Moore, Jessica Lopez, Jim Terry, Zach Craddock

TFS-CO Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order-meeting called to order at 1:01 pm	Other	1 min.
II. Public Comments-no public comments were registered	Synergy and Teamwork	2 min. each up to 30 min.
III. Consent Agenda a. Approval of agenda b. Approval of minutes for 23 June 2022 c. Motion to approve by Trice, second by Mills, all approve	Systems and Processes	1 min.
IV. Beginning of school (school leadership, enrollment, staffing, general operations) a. AAL- Dr. Ena Meyers provided an overview of the new leadership staff, current enrollment numbers, staffing vacancies that exist and the logistics/operations of the campuses. b. C2- Mr. Botello provided an overview of the new leadership, current enrollment numbers, staffing vacancies that exist and the logistics/operations of the campuses.	Instruction and operations	10 min.

c. C3- Mr. Freehling informed the board of leadership stability, current enrollment numbers, current staffing vacancies and the logistics/operations of the school.		
V. Network Action Plan review (key improvements for the 2022-2023 school year)-Mr. Miles provided a short update on the 22-23 Network Action Plan. Specific attention was given to the Key Actions and the aligned Indicators of Success to measure effectiveness.	Instruction and operations	5 min.
VI. Update on student assessments- Mr. Miles provided a general overview of CMAS data. A detailed report will be provided at the next board meeting due to data just being released this week.	Performance outcomes	5 min.
VII. Remote Time and Attendance Policy- Mr. Miles updated the board on our 22-23 policy required by our authorizers. Motion to approve by Mills, 2 nd by Trice, all approved.	Governance	3 min.
VIII. Finance a. Update on budget- Mr. Miles discussed current enrollment and ongoing efforts financially to makeup for any projected shortfalls.	Finance	10 min.
IX. Senior school leaders' evaluation-Mr. Miles discussed the evaluation process and metrics for senior leaders that will take place for the 22-23 school year.	School Leadership	10 min.
X. TFS Strategic Vision and the Coperni Project a. Organization chart- Mr. Miles provided the board with an updated org chart that outlines Network growth and position expansion to support the additional schools. b. Expansion- Third Future Schools will continue to look for viable partnerships and work is being done with TEA. c. Coperni Project- Mr. Miles is in early conversations with TEA on expansion within Texas, particularly failing schools that TFS will support and fix. Additional meetings are set to outline possible work.	Vision and Strategy	15 min.
XI. Board vacancy- Mr. Miles informed the board that two vacancies need to be filled. Mr. Miles will continue to vet resumes that the board sends and will forward them to the board for consideration.	Governance	5 min.
XII. TFS-CO Board reporting schedule for 2022-2023 school year; next meeting 20 October, in person (location TBD)	Governance	3 min.

XIII. Adjourn-motion to adjourn by Trice, 2 nd by Mills, all approved. Meeting adjourned at 2:20.	Other	1 min.
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**TFS Board Meeting
Agenda – 20 Oct 2022**
*postponed until 25 Oct 2022

This is a joint meeting of the Third Future Schools Board and the TFS-CO Subsidiary Board.

1:00 p.m. to 2:30 p.m. – In-person meeting

<https://us06web.zoom.us/j/9417910427>

This Board meeting will be held in-person at East Campus of the Academy of Advanced Learning. The address is 15540 E. 6th Ave, Aurora, CO 80011. The public is welcome to view the meeting live by joining the Zoom meeting (link included above). The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

TFS Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order	Other	1 min.
II. Public Comments	Synergy and Teamwork	2 min. each up to 30 min.
III. Consent Agenda a. Approval of agenda b. Approval of minutes for 25 August 2022	Systems and Processes	1 min.
IV. Beginning of school (school leadership, enrollment, staffing, general operations) a. Colorado schools b. Texas schools c. SRT team	Instruction and operations	10 min.
V. Policies for Approval a. Capitalization Policy b. Sexual Harassment Policy c. Temporary Remote Learning Policy d. CORA Request Policy	Governance; policies	10 min.
VI. Finance a. Colorado Audits overview b. Bank Authorization for the CFO (for Action)	Finance	10 min.

VII. TFS Strategic Vision and the Coperni Project (update) a. Expansion b. Coperni Project	Vision and Strategy	15 min.
VIII. Other a. C2 Renewal b. Report cards c. 2 nd Quarter Focus	Instruction and operations	10 min.
IX. Board vacancy	Governance	5 min.
X. TFS Board and Subsidiary Board reporting schedules for 2022-2023 school year; next meeting is 17 November via Zoom for Subsidiary Board; 26 January via Zoom for TFS Board	Governance	3 min.
XI. Adjourn	Other	1 min.

Documents:

1. Board Agenda – 20 October 2022
2. Board Minutes – 25 August 2022
3. Policies for Approval
 - a. Capitalization Policy
 - b. Sexual Harassment Policy
 - c. Temporary Remote Learning Policy
 - d. CORA Request Policy
4. Colorado Audits documents
5. Bank authorization document
6. Coperni Project One-Pager
7. Board reporting schedules



TFS Board Meeting Minutes – 25 Oct 2022

This is a joint meeting of the Third Future Schools Board and the TFS-CO Subsidiary Board.

1:00 p.m. to 2:30 p.m. – via Zoom

<https://us06web.zoom.us/j/9417910427>

This Board meeting will be held via Zoom. The public is welcome to view the meeting live by joining the Zoom meeting (link included above). The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

Attendance: Dwight Jones, Michael Williams, Tammy Clementi, Jennifer Sward-Miller, Pat Mills, Rachel Trice, Jessica Lopez, Michele Moore, Whitney Nichols, Heather Lauria, Sandi Massey, Delinda Castro, Mike Miles, James Terry, Zach Craddock

TFS Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order: meeting called to order at 1:01 Mountain time	Other	1 min.
II. Public Comments- no public comments were submitted	Synergy and Teamwork	2 min. each up to 30 min.
III. Consent Agenda a. Approval of agenda b. Approval of minutes for 25 August 2022 c. Motion by Williams, 2 nd by Clementi, all approve	Systems and Processes	1 min.
IV. Beginning of school (school leadership, enrollment, staffing, general operations) a. Colorado schools-Zach Craddock briefed the board on the start of the school year for Colorado schools b. Texas schools-Zach Craddock briefed the board on the start of the school year for the Texas schools c. SRT team-First quarter SRT review occurred last September and early October. First quarter data shows that the Network is performing at a higher level instructionally	Instruction and operations	10 min.

currently, than we were at this time last year. Major areas of focus are student engagement and the teaching of Ls/S1s		
V. Policies for Approval a. Capitalization Policy b. Sexual Harassment Policy c. Temporary Remote Learning Policy d. CORA Request Policy e. Motion to approve all policies by Clementi, 2 nd by Williams, all approve	Governance; policies	10 min.
VI. Finance a. Colorado Audits overview-James Terry provided a brief overview of the Colorado audit process and results to date b. Bank Authorization for the CFO (for Action)-motion to approve by Clementi, 2 nd by Williams, all approve	Finance	10 min.
VII. TFS Strategic Vision and the Coperni Project (update) a. Expansion-Mr. Miles and Michele Moore updated the board on continued expansion efforts in various locations. b. Coperni Project-Mr. Miles and Michele Moore briefed the board on continued progress and conversations with TEA on Network expansion for failing schools in Texas	Vision and Strategy	15 min.
VIII. Other a. C2 Renewal-Zach Craddock provided an update on the Coperni 2 renewal progress with CSI. b. Report cards-Sandi Massey updated the board on report card creation and execution c. 2 nd Quarter Focus-Sandi Massey briefed the board on instructional focus for schools during the second quarter and benchmark exams	Instruction and operations	10 min.
IX. Board vacancy-Mr. Miles informed the board that one vacancy exists for both the Colorado and Texas boards	Governance	5 min.
X. TFS Board and Subsidiary Board reporting schedules for 2022-2023 school year; next meeting is 17 November via Zoom for Subsidiary Board; 26 January via Zoom for TFS Board	Governance	3 min.
XI. Adjourn-motion to adjourn by Williams, 2 nd by Clementi, all approve. Meeting adjourned at 2:19 Mountain time	Other	1 min.

Documents:

1. Board Agenda – 25 October 2022
2. Board Minutes – 25 August 2022
3. Policies for Approval
 - a. Capitalization Policy
 - b. Sexual Harassment Policy
 - c. Temporary Remote Learning Policy
 - d. CORA Request Policy
4. Colorado Audits documents
5. Bank authorization document
6. Coperni Project One-Pager
7. Board reporting schedules



TFS-CO Subsidiary Board Meeting Agenda – 17 Nov 2022

1:00 p.m. to 2:00 p.m. – via Zoom

<https://us06web.zoom.us/j/9417910427>

This Board meeting will be held via Zoom. The public is welcome to view the meeting live by joining the Zoom meeting (link included above). The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

TFS-CO Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order	Other	1 min.
II. Public Comments	Synergy and Teamwork	2 min. each up to 30 min.
III. Consent Agenda a. Approval of agenda b. Approval of minutes for 25 Oct 2022	Systems and Processes	1 min.
IV. Assessment discussion a. NWEA MAP and DIBELS testing schedule b. Practice tests	Achievement	5 min.
V. Update on instruction (successes and areas for improvement)	Performance outcomes	10 min.
VI. Update on personnel and future workforce challenges	Human resources	10 min.
VII. Update on TFS expansion plans	Strategy	5 min.
VIII. Update on budget	Finance	5 min.
IX. Update on C2 Renewal	Governance	5 min.
X. Board vacancy	Governance	5 min.
XI. TFS-CO Board reporting schedule for 2022-2023 school year; next meeting 19 January via Zoom	Governance	3 min.
XII. Adjourn	Other	1 min.

Documents:

1. Board Agenda – 17 November 2022
2. Board Minutes – 25 October 2022
3. Updated budget spreadsheet



TFS-CO Subsidiary Board Meeting Minutes – 17 Nov 2022

1:00 p.m. to 2:00 p.m. – via Zoom

<https://us06web.zoom.us/j/9417910427>

This Board meeting will be held via Zoom. The public is welcome to view the meeting live by joining the Zoom meeting (link included above). The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

Attendance: Jennifer Sward Miller, Rachel Trice, Mary Lindimore, Patrick Mills, Michele Moore, Sandi Massey, Jessica Lopez, Kerri Holt, Mike Miles, Heather Lauria, Whitney Nicholls, Zach Craddock, Anastasia Hawkins (CSI)

TFS-CO Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order-meeting called to order at 1:01 Mountain time	Other	1 min.
II. Public Comments-no public comments were registered	Synergy and Teamwork	2 min. each up to 30 min.
III. Consent Agenda a. Approval of agenda b. Approval of minutes for 25 Oct 2022 c. Motion to approve by Trice, 2 nd by Lindimore, all approve	Systems and Processes	1 min.
IV. Assessment discussion a. NWEA MAP and DIBELS testing schedule- Zach Craddock updated the board on MOY testing schedules b. Practice tests- Massey briefed the board on mock state testing. This information provided us data on instructional focus and allowed us to practice with the online CMAS testing protocols	Achievement	5 min.
V. Update on instruction (successes and areas for improvement)- Zach Craddock provided the board an overview of instruction. Success areas are continued growth in all four domains. Continued	Performance outcomes	10 min.

focus is centered around engagement and teaching of the Ls/S1s to increase spot averages in these areas		
VI. Update on personnel and future workforce challenges- Mr. Miles updated the board on current staffing challenges and outreach/recruitment plans for our Colorado schools	Human resources	10 min.
VII. Update on TFS expansion plans- Mr. Miles and Michele Moore briefed the board on current expansion opportunities and discussion that are currently underway	Strategy	5 min.
VIII. Update on budget-Kerri Holt provided an update on finance and budgeting	Finance	5 min.
IX. Update on C2 Renewal-Mr. Miles discussed current progress with the Coperni 2 charter renewal with CSI. We are in the final stages and it is expected that the CSI board will have this on their December agenda for final approval	Governance	5 min.
X. Board vacancy-update on any candidates for existing board candidates. Mr. Mills will provide a contact to Mr. Miles to contact	Governance	5 min.
XI. TFS-CO Board reporting schedule for 2022-2023 school year; next meeting 19 January via Zoom	Governance	3 min.
XII. Adjourn-meeting adjourned at 1:46 Mountain time	Other	1 min.

Documents:

1. Board Agenda – 17 November 2022
2. Board Minutes – 25 October 2022
3. Updated budget spreadsheet