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TFS-LA Board Meeting
Agenda – 12 July 2023

https://us06web.zoom.us/j/6764249224

11:30 a.m. to 12:30 p.m. – In Person Meeting

This Board meeting will be in-person at Prescott Elementary School; a zoom link is provided for those that wish to attend virtually. The public is welcome to view the meeting live by joining the Zoom meeting (link included above), or in-person at 4055 Prescott Road, Baton Rouge. The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

TFS-LA Board Agenda		
Agenda Item	**Time Use Tracker**	**Estimated Time**
I. Call to Order	Other	1 min.
II. Public Comments	Synergy and Teamwork	1 min. each up to 30 min.
III. Consent Agenda a. Approval of agenda	Systems and Processes	1 min.
IV. Adoption and Ratification of the Articles of Incorporation	Governance	2 min.
V. Acceptance of the Resignation of the Incorporator	Governance	2 min.
VI. Adoption of the Bylaws	Governance	2 min.
VII. Election/Ratification of the Officers	Governance	2 min.
VIII. Ratification of all acts of the incorporators, directors, officers and agents previously taken	Governance	2 min.

IX. Adoption of Public Comment policy	Governance	2 min.
X. Discussion of the management agreement between Third Future Schools-Louisiana and Third Future Schools	Governance	5 min.
XI. Approval of Baker-Donelson as board counsel	Legal	2 min.
XII. Discussion of Board recruitment	Governance	3 min.
XIII. Approval of Student/Parent Handbook	Governance	2 min
XIV. Finance Report	Finance	5 min.
XV. Enrollment Update	Performance	3 min.
XVI. Building Readiness Update	Performance	3 min
XVII. Adjourn	Governance	1 min.

Documents:

1. Student/Parent Handbook
2. Financial Report
3. Public Comment Policy
4. Management Agreement between TFS-LA and TFS

Third Future Schools-Louisiana Board Meeting
Minutes – 30 August 2023

https://us06web.zoom.us/j/6764249224

11:00 a.m. to 12:00 p.m. (CST) – Zoom Meeting

The public was welcomed to view the meeting live by joining the Zoom meeting (link included above). The Board meeting was held virtually.

Attendees: Zach Craddock, Melissa Grand, Michele Moore, Commissioner Williams, Whitney Nichols, Dr. Brandon Thurston, Renea Ostermiller, Jill McCall, Dr. Shirley Miles, and Kara Maggiore.

Third Future Schools-Louisiana Board Minutes		
Agenda Item	**Time Use Tracker**	**Estimated Time**
I. Call to Order – meeting called to order at 11:00am by Commissioner Williams	Other	1 min.
II. Consent Agenda a. Approval of the August 30 agenda Motioned – Commissioner Williams Seconded – Kara Maggione b. Approval of July 2023 Minutes Motioned – Kara Maggione Seconded – Commissioner Williams	Systems and Processes	1 min.
III. Update on school opening a. Zach Craddock shared that while Prescott had a one-week delay in starting, it was one of the best starts he has seen in a Third Future School. The foci of instruction, leadership and culture were emphasized throughout the school. b. Dr. Brandon Thurston shared that instruction was "tight," students were adapting to the model and transitions were good. Dr. Thurston gave Principal Dr.	Performance Outcomes	5 min.

Johnigan kudos for his strong leadership and sense making for the staff. Students were responsive. The building is in excellent shape. c. Board member, Kara Maggione mentioned that she had heard from a few community members that they have been impressed by the progress at Prescott. She is also looking forward to the future possibilities.		
IV. Update on student enrollment a. Zach Craddock – While the start was positive, the student enrollment is only 342 and we had budgeted for 500. There were external issues (transportation, building issues, etc.) that have hampered student recruitment but it was not for a lack of effort on TFS's part. b. Efforts are still being made to recruit students (flyers, radio ads, etc.).	Strategy	5 min.
V. Update on staffing a. Given the enrollment, Prescott will have to reduce staff. b. Board member Kara Maggione requested that we should provide a "soft landing" for those who may lose their positions. She may have some leads on open positions at different schools in the area.	Human Resources	5 min.
VI. Approval of school assurances a. Board members agreed to sign the assurances for the state.	Governance	5 min.
VII. Update on Board recruitment a. Board President Williams has two people he would like for the Board to consider. He will send the names to Michele Moore and she will follow-up with the referrals.	Governance	5 min.
VIII. 23-24 Board Meeting Calendar; next meeting scheduled for 27 September, 2023 – affirmed by Board members in attendance	Governance	2 min.
IX. Adjourn – Board President adjourned the meeting at 10:17am.	Governance	1 min.

Documents:

1. School Assurances
2. July 2023 Minutes
3. 2023-2024 Board Meeting Schedule/Calendar

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Third Future Schools-Louisiana Board Meeting Minutes
Agenda – 27 Sept 2023

https://us06web.zoom.us/j/6764249224

11:00 a.m. to 12:00 p.m. (CST) – Zoom Meeting

This Board meeting was held virtually. A zoom link was provided for those that wish to attend. The public is welcome to view the meeting live by joining the Zoom meeting (link included above).

Attendees: Commissioner Williams, Kara Maggorie, Mellissa Grand, Whitney Nichols, Renea Ostermiller, Jill McCall, Jessica Lopez, Michele Moore, Supt. Zach Craddock, and Dr. Shirley Miles.

Third Future Schools-Louisiana Board Agenda		
Agenda Item	**Time Use Tracker**	**Estimated Time**
I. Call to Order: Pres. Williams called meeting to order at 11:01am	Other	1 min.
II. Consent Agenda a. Approval of the Sept. 27 agenda Motioned: Kara Maggorie Seconded: Pres. Williams b. Approval of August 2023 Minutes Motioned: Kara Maggorie Seconded: Pres. Williams	Systems and Processes	1 min.
III. Update on instruction a. Dr. Thurston shared with the Board the TFS foci for Principals which included spot observations (2 a day), multiple response strategies and "modeling" on the spot for classroom teachers.	Performance Outcomes	5 min.

b. Pres. Williams – How are we (TFS) different from a traditional school? - Dr. Thurston: We keep the "main thing the main thing," which is instruction. Correcting the small things (annotation, writing short constructed responses, etc.) all add up to good instruction. - Mr. Craddock: We take care of many of the "back room" things such as budgeting, marketing, etc., so that the principal can focus on our three priorities: 1) instructional feedback, 2) leadership, and 3) culture. Additionally, we train our principals in leading vs. management.		
IV. Update on student enrollment a. Jessica Lopez – Current enrollment at Prescott is 343. We are planning two student recruitment fairs in the next two months.	Strategy	5 min.
V. Update on staffing a. Reduction in Force due to student enrollment - Mr. Craddock: We had budgeted for 500 students. We rifted 19 staff members and all but three have accepted other positions. If enrollment increases, we will consider re-hiring those people who were rifted. - Michele Moore: New Schools Baton Rouge has also assisted in the placement of staff who were rifted. They have offered to place staff resumes into a resume "bank" available to surrounding school districts and other charter schools.	Human Resources	5 min.
VI. Update on Board recruitment a. Michele Moore: Ashley Bennett is a new Board member and her first Board meeting will be in October. There are also three people who have been recommended for Board membership and she will send their resumes to current Board members and to President Williams.	Governance	5 min.
VII. 23-24 Board Meeting Calendar; next meeting scheduled for October 25, 2023	Governance	2 min.
VIII. Adjourned at 11:20am Motioned – Pres. Williams Seconded – Kara Maggorie	Governance	1 min.

Documents:

1. July 2023 Minutes
2. 2023-2024 Board Meeting Schedule/Calendar

DRAFT

Third Future Schools-Louisiana Board Meeting
Agenda – 27 Sept 2023

https://us06web.zoom.us/j/6764249224

11:00 a.m. to 12:00 p.m. (CST) – Zoom Meeting

This Board meeting will be held virtually. A zoom link is provided for those that wish to attend. The public is welcome to view the meeting live by joining the Zoom meeting (link included above).

Third Future Schools-Louisiana Board Agenda		
Agenda Item	**Time Use Tracker**	**Estimated Time**
I. Call to Order	Other	1 min.
II. Consent Agenda a. Approval of the Sept. 27 agenda b. Approval of August 2023 Minutes	Systems and Processes	1 min.
III. Update on instruction	Performance Outcomes	5 min.
IV. Update on student enrollment	Strategy	5 min.
V. Update on staffing a. Reduction in Force due to student enrollment	Human Resources	5 min.
VI. Update on Board recruitment	Governance	5 min.
VII. 23-24 Board Meeting Calendar; next meeting scheduled for October 25, 2023	Governance	2 min.
VIII. Adjourn	Governance	1 min.

Documents:

1. July 2023 Minutes
2. 2023-2024 Board Meeting Schedule/Calendar

Third Future Schools-Louisiana Board Meeting
Agenda – 25 October 2023

https://us06web.zoom.us/j/6764249224

11:00 a.m. to 12:00 p.m. (CST) – Zoom Meeting

This Board meeting will be held virtually. A zoom link is provided for those that wish to attend. The public is welcome to view the meeting live by joining the Zoom meeting (link included above).

Third Future Schools-Louisiana Board Agenda		
Agenda Item	**Time Use Tracker**	**Estimated Time**
I. Call to Order at 11:01 am In attendance: Michael Williams, Michele Moore, Shirley Miles, Jessica Lopez, Jill McCall, Nalsene Peters, Brandon Thurston, Whitney Nichols, and Melissa Grand	Other	1 min.
II. Consent Agenda a. Approval of the October 25 agenda b. Approval of September 2023 minutes Motion to approve both the agenda and the minutes by Williams and second by Peters	Systems and Processes	1 min.
III. Update on instruction: Dr. Miles gave update on spot observations upcoming and SRT visit to Prescott	Performance Outcomes	10 min.
IV. Update on student enrollment: Ms. Lopez gave an update on student enrollment for first enrollment period	Strategy	5 min.
V. Request Board Approval for 2023-2024 Pupil Progression Plan: Motion to approve by Williams and second by Peters	Performance Outcomes	5 min.
VI. Update on staffing: Dr. Miles reported that the school is fully staffed	Human Resources	5 min.

VII. Update on Board recruitment: Ms. Moore gave update on continued board recruitment with three openings remaining	Governance	5 min.
VIII. 23-24 Board Meeting Calendar; next meeting scheduled for November 29, 2023: Meeting calendar reviewed for next meeting date	Governance	2 min.
IX. Adjourn at 11:21 am with motion by Williams and second by Peters	Governance	1 min.

Documents:

1. July 2023 Minutes
2. 2023-2024 Board Meeting Schedule/Calendar

DRAFT

Third Future Schools-Louisiana Board Meeting
Agenda – 29 November 2023

https://us06web.zoom.us/j/6764249224

11:00 a.m. to 12:00 p.m. (CST) – Zoom Meeting

This Board meeting will be held virtually. A zoom link is provided for those that wish to attend. The public is welcome to view the meeting live by joining the Zoom meeting (link included above).

Third Future Schools-Louisiana Board Agenda		
Agenda Item	**Time Use Tracker**	**Estimated Time**
I. Call to Order	Other	1 min.
II. Consent Agenda a. Approval of the November 29 agenda b. Approval of October 2023 minutes	Systems and Processes	1 min.
III. Update on instruction	Performance Outcomes	10 min.
IV. Update on student enrollment	Strategy	5 min.
V. Update on staffing	Human Resources	5 min.
VI. Update on Board recruitment	Governance	5 min.
VII. 23-24 Board Meeting Calendar; next meeting scheduled for January 31, 2024, 2023	Governance	2 min.
VIII. Adjourn	Governance	1 min.

Documents:

1. November Agenda
2. October 2023 Minutes
3. 2023-2024 Board Meeting Schedule/Calendar